



Facility

Name: *RGEC @ Mark Twain Elementary* **License Number:** *159078*
Address: *6316 Constitution Ave NE, Albuquerque, NM 87110*
Phone: *5053153712* **Fax:** *N/A* **E-mail:** *N/A*

License Information

Type: *2 Star Child Care Center* **Status:** *Licensed* **Issue Date:** *01/08/2018* **Expiration Date:** *01/07/2019*

Capacity

Over Age 2: *21* **Under Age 2:** *0* **Night Care:** *0* **Playground:** *21*
Square Footage: *N/A*

Census

Over 2: *6* **Under 2:** *0*

Classrooms

Number of Classrooms: *1*

Days and Hours of Operation - Morning

Monday <i>6:15 AM - 8:45 AM</i>	Tuesday <i>6:15 AM - 8:45 AM</i>	Wednesday <i>6:15 AM - 8:45 AM</i>	Thursday <i>6:15 AM - 8:45 AM</i>	Friday <i>6:15 AM - 8:45 AM</i>
Saturday <i>Closed</i>	Sunday <i>Closed</i>			

Days and Hours of Operation - Afternoon

Monday <i>2:00 PM - 6:00 PM</i>	Tuesday <i>2:00 PM - 6:00 PM</i>	Wednesday <i>2:00 PM - 6:00 PM</i>	Thursday <i>2:00 PM - 6:00 PM</i>	Friday <i>2:00 PM - 6:00 PM</i>
Saturday <i>Closed</i>	Sunday <i>Closed</i>			

Inspection

Date: *05/16/2018* **Time In:** *1:12 PM* **Time Out:** *2:30 PM* **Purpose:** *Semi-Annual*

Licensure

- 8.16.2.40 A Licensing Requirements Compliance
- 8.16.2.40 B Capacity of a Program Compliance
- 8.16.2.40 C,D Incident Reporting Requirements N/A

Administrative Requirements

- 8.16.2.41 A Administrative Records **Non-compliance**

The program failed to display in a prominent place the last inspection/survey.

Corrective Action Plan
The program will post the missing item(s).

Regulation: 8.16.2.41.A. Date to be Completed: 06/21/2018

- 8.16.2.41 B Mission, Philosophy and Curriculim Statement Not Inspected
- 8.16.2.41 C Parent Handbook Not Inspected
- 8.16.2.41 D Children's Records Compliance
- 8.16.2.41 E Personnel Records Compliance
- 8.16.2.41 F Personnel Handbook Not Inspected

Personnel & Staffing

- 8.16.2.42 A Personnel and Staffing Requirements **Non-compliance**

The program does not have a minimum of two staff members present from 1:12 pm to 2:30.

Corrective Action Plan
Staff schedules will be revised to ensure at least two staff members are on site at all times.

Regulation: 8.16.2.42.A.8. Date to be Completed: 06/21/2018

- 8.16.2.42 B Staff Qualifications Not Inspected
- 8.16.2.42 C Training Not Inspected

Services & Care of Children

- 8.16.2.43 A Guidance Compliance
- 8.16.2.43 B Physical Environment Not Inspected
- 8.16.2.43 C Social-Emotional Responsive Environment Compliance
- 8.16.2.43 D Equipment and Program Compliance

Services & Care of Children (*continued*)

8.16.2.43 E Additional Requirements for Children with Special Needs	N/A
8.16.2.43 F Outdoor Play Areas	N/A
8.16.2.43 G Swimming, Wading and Water	N/A
8.16.2.43 H Field Trips	N/A

Food Service

8.16.2.44 B Meals and Snacks	Compliance
8.16.2.44 C Kitchens	Compliance

Health & Safety Requirements

8.16.2.45 A Hygiene	Compliance
8.16.2.45 B First Aid Requirements	Compliance
8.16.2.45 C Medication	N/A
8.16.2.45 D Illnesses	N/A
8.16.2.46 A-H Transportation Requirements	N/A

Buildings, Grounds & Safety

8.16.2.47 A Housekeeping	Compliance
8.16.2.47 B Pest Control	Compliance
8.16.2.47 C Mechanical Systems	Compliance
8.16.2.47 D Lighting, Lighting Fixtures and Electrical	Compliance
8.16.2.47 E Exits and Windows	Compliance
8.16.2.47 F Toilet and Bathing Facilities:	Compliance
8.16.2.47 G Safety Compliance:	Non-compliance

The program's fire extinguishers is not tagged with the date of inspection.

Corrective Action Plan

Equipment will be maintained and inspected yearly.

Regulation: 8.16.2.47.G.8.

Date to be Completed: 06/22/2018

8.16.2.47 H Smoking, Firearms, Alcoholic Beverages, Illegal Drugs and Controlled Substances	Compliance
8.16.2.47 I Pets	N/A

Additional Comments

None

Signatures

Please Note: Per CYFD regulation NMAC 8.16.2, failure to comply with the corrective action plans noted above, may result in further action taken against the licensee.



Surveyor: Helen Waldorf



Facility Representative: Michael A Lujan Cassandra C de Baca